



(Senior) HRGA Manager, Amsterdam

EUHQ & Global HR projects

Our client is a Japanese renewable energy investment company engaged in the development, investment, and operation of energy projects worldwide. Their European headquarters is based in Amsterdam.

Due to continued business expansion across Europe, they are seeking an experienced Senior HRGA Manager to strengthen the regional HRGA function.

In this role, you will work closely with the Head of HRGA and play a key role in driving HR initiatives, supporting business operations, and enhancing HRGA processes across multiple European entities. The position requires a proactive and hands-on HR professional with strong project management capabilities, cross-cultural communication skills, and the ability to operate effectively in an international environment.

Job Description

HR Operations, Payroll & Compliance

- Oversee HR operations across the employee lifecycle, including onboarding, employee changes and offboarding
- Coordinate payroll administration across multiple European countries with external providers and internal stakeholders
- Support HR reporting, labour law compliance, employee relations matters and sick leave management

HR Advisory & Business Partnering

- Act as a trusted HR contact for employees and managers on HR policies, procedures and organisational initiatives
- Support the Head of HRGA with management reporting, HR analytics, compliance initiatives and decision-making support
- Provide insights and recommendations based on HR data and organisational trends

Recruitment & Talent Development

- Lead and coordinate end-to-end recruitment activities, including stakeholder management and agency coordination
- Support employer branding, Learning & Development initiatives and training programmes across the organisation

General Affairs & Strategic Projects

- Support workplace improvement initiatives, employee engagement, internal communications and corporate event management



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- Drive HRGA-related projects, including HR systems implementation, payroll optimisation and process standardisation across European entities
- Contribute to organisational change initiatives and continuous improvement of HRGA functions

Requirements

- Bachelor's or Master's degree in Human Resources, Business Administration, Work and Organizational Psychology or a related field
- Approximately 6–10 years of relevant HR experience, preferably in an international and all-round HR environment
- Strong understanding of HR operations, labour law compliance and HR best practices
- Experience supporting multiple stakeholders across different countries and functions
- Strong analytical, organisational and project management skills
- Proactive, flexible and business-oriented mindset with strong interpersonal skills
- Excellent written and verbal communication skills in English
- Ability to work effectively in a multicultural and international environment
- Understanding of, or strong interest in, Japanese business culture
- Willingness to travel occasionally within Europe
- Valid Dutch work permit and ability to commute to the Amsterdam office

Work Conditions

- Competitive salary package in line with market standards
- One-year contract with the possibility of permanent employment
- Holiday allowance and performance bonus
- Pension plan and training & development programmes
- Hybrid working policy and flexible working arrangements
- International and dynamic working environment

If you are interested in this role, please send your CV and cover letter to Ms. Yumiko Miyajima (info@miyajimarecruitment.com) or please call her for more information (+31.6.1469.0830).



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